

TIMEFRAME AND LOGISTICS:

Event Title: How To Gain The Upper Hand

Event Date: January, 2018, each week for 6 sessions.

Event Location: Town Square Offices, Schenectady NY

Primary Contact: Matt Episcopo

Contact Company: Matt Episcopo Enterprises Inc.

Proposal Creation Date: December 6, 2017

RESOURCE COMMITMENTS

Matt Episcopo Enterprises Inc. will provide Matt Episcopo as the presenter and point of contact to help with pre-work preparations, logistics, and set-up procedures, technical requirements for the training. Matt Episcopo will be involved in all preparation aspects of the project including coordinating the pre-event consultation.

PRODUCT DISTRIBUTION

Matt Episcopo Enterprises Inc. will bring any included products with him. These products are intended to remind and reinforce client's brand and the event objective.

TECHNICAL REQUIREMENTS

For the training sessions, client will provide adequate sound, lighting, room and A/V. Video projector(s) or monitor(s) so all attendees can clearly see the slide presentation. An HDMI or VGA connection to presenter's laptop is required. Presenter may require a wireless hands-free microphone (earset or lav) and one handheld mic. if in a large room. Also a 1/8" connection into sound system for laptop sound during presentation.

TERMS AND CONDITIONS

We assess a single project fee for our work so that you can control expenses tightly. Within the objectives and parameters described above, we will commit as much time as necessary prior to the scheduled training to fulfill the objectives.

PROPOSED FEES AND PAYMENT TERMS

Services to cover total training package detailed above.

Basic Package \$10,000.00

Suggested Package \$13,000.00

Optimal Package \$15,000.00

This project is non-cancelable and there is no rescheduling once dates are confirmed. A 20% discount has already been applied to all options in this agreement based on advanced payment. This discount also includes providing Matt Episcopo with one testimonial and two referrals (obviously contingent upon our company achieving the objectives outlined in this agreement). The investment schedule in this agreement will expire three months from Proposal Creation Date.